

University of Benin

Benin City, Nigeria

Invitation to Tender

In compliance with Public Procurement Act 2007, the University of Benin, Benin City wishes to invite reputable and competent Contractors with good track record of performance to tender for the under listed contracts

LOT NO.	DESCRIPTION AND SPECIFICATION/SCOPE OF THE WORK
Lot 1	Insurance Cover for University Building and Students Welfare Insurance Safety Scheme (SWISS) (Lot 1 – 2)
Lot 2	Procurement of Teaching and Research Equipment for NUC Accreditation (Lot 1 — 30)
Lot 3	Procurement of Vehicle for Officers
Lot 4	Procurement of E-Senate facilities for Senate Meeting
Lot 5	Renovation of Bursary Department, University of Benin
Lot 6	RE-roofing of Bursary Department, University of Benin
Lot 7	Supply and Installation of 171 Vono Solid Lecture Theatre seats to two Level classroom, Faculty of Law for accreditation
Lot 8	Supply and Installation of 171 Vono Solid Lecturer Theatre seat to 100 Level classroom, Faculty of Law for, accreditation
Lot 9	Rehabilitation of all Potholes and overlay portions in the Ugbowo Campus of the University of Benin
Lot 10	Re-roofing of the upper roof of the Main Auditorium Building
Lot 11	Supply and installation of Additional classmate Millennium Range Composite Chairs/Tables in Alumni 1000LT
Lot 12	Renovation and Furnishing of Council and Committee Department
Lot 13	Outstanding Renovation at the Alumni Lecture Theatre
Lot 14	Furnishing of Offices in the Alumni Lecture Theatre for staff
Lot 13	Furnishing of Eleven Professorial Offices, Faculty of Law
Lot 16	Furnishing of Senate Matters Offices
Lot 17	Renovation and Furnishing of Admission Office
Lot 18	Renovation and Furnishing of some Offices in the Faculty of Arts (Lot 2)

Lot 19	Construction of the Vice Chancellor's lodge road
Lot 20	Supply and Installation of 24 Nos. 2 TONS package Air Conditioner units in 1000LT Faculty Board Room and Dean's Office in Faculty of Engineering
Lot 21	Deployment of an E-meeting WEB/E-Senate devices at the Senate Chambers
Lot 22	Renovation of Clinical Hostel, Waiting Hall, Consulting Rooms and Lecturer's Quarter

3.0 QUALIFICATION REQUIREMENT

All submissions must be accompanied with the following documents:-

- (a) Evidence of Registration with Corporate Affairs Commission.
- (b) Tax Clearance Certificate for the last three (3) years from 2013, 2014 to 2015
- (c) TIN number
- (d) Company audited account for the last three (3) years
- (e) Evidence of similar job successfully executed with submission of certificate of completion
- (f) Evidence of compliance with Pension Reform Act 2014 by submission of copy of compliance certificate from PENCOM
- (g) Evidence of compliance with ITF (Amendment) Act 2011 by submission of copy of compliance certificate from ITF
- (h) Evidence of registration in the National Database of Federal Contractors/BPP
- (i) Evidence of Bank reference(s) and documents demonstrating availability of fund/liquid assets and/or credit facilities to successfully complete the contract
- (j) Addition requirement specific to each lot which cannot be indicated here due to space will be contained in the bidding document to be issued.

4.0 COLLECTION OF TENDER DOCUMENT

All interested bidders should collect bidding documents from the, Procurement Unit, Vice Chancellor's Office, Benin City between the hours of 8.00am and 4.00pm, week days from **30th May to 7th July, 2016** with evidence of payment of tender fees of N20,000.00 (Twenty Thousand Naira).

5.0 SUBMISSION

All bidders are to submit two (2) copies each of their bid in a sealed envelope with project title boldly written on the envelope and addressed to:

The Head

Procurement Unit

Vice Chancellor's Office

University of Benin

P. M. B. 1154

Benin City

Edo State

The top hand corner of the envelope shall bear the name of the Project for which you are applying; example, **“SUPPLY AND INSTALLATION OF EQUIPMENT TO SCHOOL OF MEDICINE; DEPARTMENT OF MENTAL HEALTH”** The document shall be dropped in a tender box marked **“TENDER BID”** which shall be supplied for this purpose in Procurement Unit, Vice Chancellor's Office

6.0 DEADLINE FOR SUBMISSION

The document shall be submitted on or before 12 noon on 7th July, 2016.

7.0 OPENING OF TENDER DOCUMENTS

The bid documents shall be opened **on 7th July, 2016**. Members of the Public and Private Sector, Non-Governmental Organization and Journalists are invited to witness the opening of the documents/bids.

8.0 LIST OF SUCCESSFUL COMPANIES

The list of successful Companies will be displayed on the University Notice Board in the Vice Chancellor's Office,

PLEASE NOTE

The University of Benin is neither obliged to shortlist any Contractor nor to award the

Contract to any Contractor or his agent

The University reserves the right to reject any bid

The University will not enter into any form of correspondence with Bidding Contractors

Signed

O. A. Oshodin (Mrs.)

Registrar and Secretary to Council

